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**North East
Derbyshire**
District Council

Our Ref: DS/AJD
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Date: Thursday, 30 May 2019

To: **Members of the Communities Scrutiny Committee**

Please attend a meeting of the Communities Scrutiny Committee to be held on **Friday, 7 June 2019 at 1.00 pm in the Chamber 1**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steuberg".

Joint Head of Corporate Governance and Monitoring Officer

Members of the Committee

<u>Conservative Group</u>	<u>Labour Group</u>	<u>Liberal Democrat Group</u>
Councillor Kevin Tait Councillor Oscar Gomez Reaney Councillor Lilian Deighton Councillor Mark Foster Councillor Roger Hall	Councillor Joseph Birkin Councillor Clive Hunt Councillor Jeff Lilley	Councillor David Hancock

For further information about this meeting please contact: Damon Stanton, 01246 217011

A G E N D A

1 **Apologies for Absence**

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 Minutes of Last Meeting (Pages 4 - 9)

To approve as a correct record and the Chair to sign the Minutes of the Communities Scrutiny Committee held on 1 March 2019.

4 Scrutiny Review

a. Scene Setting - Terms of Reference (Pages 10 - 13)

b. How the Committee Operates

5 Selection of Scrutiny Review Topic (Pages 14 - 17)

To discuss the Committee's Scrutiny Review.

(a) Following the Motion at Council on 20 May 2019:-

“Council notes that residents in all parts of the District experience daily problems over the lack of residential parking; particularly where private driveways are difficult or impossible to site.

Council resolves to undertake a strategic review of residential parking problems around the District, prioritising areas where concerns have been raised by residents, and report on practical solutions – such as allocation of parking spaces and development of unused Council owned land to provide off road parking”.

Council RESOLVED that Scrutiny undertake this Review.

Council officers will be in attendance to give a briefing on car parking for residents within the District.

(b) To discuss a further review topic – Health and Wellbeing and Child Obesity.

Council officers will be in attendance to provide background information as required and answer any questions.

6 Scrutiny Work Programme (Pages 18 - 30)

To consider the draft Work Programme for the Communities Scrutiny Committee 2019/2020 and make any suggestions for items.

7 List of Key Decisions

To consider the List of Key Decisions – Issue No 85

8 Additional Urgent Items (if any)

To consider any other matter which the Chair of the meeting is of the opinion should be considered as a matter of urgency.

9 Date of Next Meeting

The next meeting of the Communities Scrutiny Committee will be held on Friday, 12 July 2019 at 1.00 pm in Chamber 1, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield.



North East
Derbyshire
District Council

*We speak
your language*

Polish

Mówimy Twoim językiem

French

Nous parlons votre langue

Spanish

*Hablamos su
idioma*

Slovak

*Rozprávame Vaším
jazykom*

Chinese

我们会说你的语言

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COMMUNITIES SCRUTINY COMMITTEE

MINUTES OF MEETING HELD ON 1 MARCH 2019

I N D E X

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2	585	Healthy North East Derbyshire Partnership – Review of 2018/19
3	586	Change or Order of Agenda Items
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3	588	Monitoring of Overview and Scrutiny Recommendations
3	589	List of Key Decisions – Issue No 83
4	590	Scrutiny Work Programme
4	591	Streetscene
5	592	Additional Urgent Items (if any)
5	593	Date of Next Meeting

COMMUNITIES SCRUTINY COMMITTEE
MINUTES OF MEETING HELD ON 1 MARCH 2019

Present:

Councillor T Reader (Chair)
Councillor W Armitage Councillor C Hunt
“ L Blanshard

Also Present

Faye Green - Community Safety Manager (for Min No 584 only)
Tris Burdett - Partnership Development Officer (for Min No 585 only)
Darren Mitchell - Joint Streetscene & Waste Services Manager (for Min No 591 only)
Sue Veerman - Overview and Scrutiny Manager
Damon Stanton - Governance Officer

581 Apologies for Absence

Apologies for absence had been received from Councillors B Barnes, L Robinson and C Tite.

582 Declarations of Interest

Members were requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

There were no interests declared at this meeting.

583 Minutes of Last Meeting

RESOLVED – That the Minutes of the meeting of the Communities Scrutiny Committee held on 8 February 2019 be approved as a correct record and signed by the Chair.

584 Community Safety

The Committee received a presentation from the Community Safety Manager updating the Committee on the performance of the Community Safety Partnership as part of its annual review.

It was stated that crime in the District had increased, with a 10% rise in incidents in the year to-date. Members noted however that this trend had been seen country-wide, and the officer made clear that the number of crimes committed were small.

The officer outlined some of the achievements of the Community Safety Partnership, which included anti-social behaviour interventions, new CCTV surveillance facilities, and drug and alcohol awareness sessions within schools and youth clubs.

The Committee discussed the impact this was having on local residents and enquiries were made in regards to the effect that drug use was having on local schools.

The officer also outlined key themes for the Partnership in the New Year.

The Chair, on behalf of the Committee, thanked the Community Safety Manager for attending the meeting.

RESOLVED – That the presentation be noted.

585 Healthy North East Derbyshire Partnership – Review of 2018/19

The Committee received a report from the North East Derbyshire District Council Partnership Team outlining the progress of the Healthy North East Derbyshire Partnership in the last year.

The report contained details of the health priorities, which included building cleaner communities and promoting healthy lifestyles. It detailed projects that had been commissioned, including the Pathways Project and Together Events. Members noted that with support from the Community Development Worker, the Shirland Healthy Futures Group started a Community Café in the village. The Committee heard that these events were proving both successful and popular. It was stated that since 2015 the total number of volunteers in these communities had exceeded 3,500, with at least 5,500 beneficiaries during that time. It was estimated that the social return on investment equated to £41,949 in 2018/19.

Members discussed that transport may be a barrier to some of those in the community attending social events. The officer stated that transport was provided to those who were identified as vulnerable, but acknowledged that more could be done.

The Committee discussed the Churches Together Programme in Dronfield, where enough money was raised to purchase the Parish Church Hall, which would be a community centre. Members noted that the Great Dronfield Get Together attracted 160 people to attend.

Members were informed of the excellent work of the Welfare Officers at Derbyshire County Council on Universal Credit and asked whether the Committee wished to receive an update from them.

The Chair, on behalf of the Committee, thanked the Partnership Development Officer for attending the meeting.

RESOLVED – That:-

- (1) The report be noted.
- (2) The Overview and Scrutiny Manager invite Welfare Rights to attend a future meeting of the Communities Scrutiny Committee.

586 Change of Order of Agenda Items

The Chair, in agreement with other Members of the Communities Scrutiny Committee, changed the order of the agenda items as set out within these Minutes.

587 Draft Scrutiny Review

Members discussed the draft report on Homelessness. Two changes to recommendation 1.2 and 1.5 of the report had been submitted by the Chair of the Committee. The Committee agreed with the new wording of these two recommendations.

RESOLVED – That the draft report for the Scrutiny Review into Homelessness be agreed.

(Members/Overview & Scrutiny Manager)

588 Monitoring of Overview and Scrutiny Recommendations

The Committee considered the implementation of previous Committee and Review recommendations from the Overview and Scrutiny Manager.

RESOLVED – That the Committee note the progress on the Scrutiny recommendations 2018/19.

(Overview & Scrutiny Manager)

589 List of Key Decisions – Issue No 83

The Committee considered Issue No 83 of the List of Key Decisions, which set out the major decisions being taken over the next few months.

RESOLVED – That the List of Key Decisions, Issue No 83, be noted.

590 Scrutiny Work Programme

The Committee considered the Work Programme for the Communities Scrutiny Committee 2018/19 which set out the items that the Committee had considered through the year. The Work Programme had been completed.

RESOLVED – That the Communities Scrutiny Committee's Work Programme for 2018/19 be noted.

(Members/Overview & Scrutiny Manager)

591 Streetscene

The Committee received an update from the Joint Streetscene and Waste Services Manager on the Waste Collection and Recycling Policy.

It was stated that the joint procurement arrangements had provided an initial shared efficiency savings to the Councils of around £100,000. Members heard that the Council was providing environmental educational messages to primary school children, which included events and educational packs for recycling. It was stated that to-date, in partnership with the Environmental Health Team, the Council had jointly delivered school education programmes to 137 classes of around 4,100 children across North East Derbyshire and Bolsover.

The Joint Streetscene and Waste Services Manager outlined the recently established UK Waste and Resource Strategy and its key milestones. Members heard that the UK would work towards eliminating food waste to landfill by 2030 and would look to eliminate avoidable waste of all kinds by 2050.

Members noted that the Council's combined recycling rate had been relatively stable over the past several years, where in 2017/18 the recycling rate was 46.6%.

Members discussed green and burgundy bins and the changes in recycling habits amongst local residents. The officer stated that extra recycling burgundy bins were being given to larger families to encourage recycling. Members noted that recycling rates had slowly increased over the past 10 years.

The Committee heard that the Government had set out a consultation on a 25 year plan. Its aim was to achieve consistency amongst different recycling practices across the country. The officer informed Members that the recycling rate for North East Derbyshire was slightly higher than the National average, and it was hoped that a better practice of diverting food from domestic waste would increase that further.

The officer informed the Committee that the diversion of food waste into green bins had not been particularly successful, due to perceived problems with cleanliness. The Council hoped to encourage further diversions of food waste into green bins by offering biodegradable corn starch bags to residents.

The Committee discussed fly-tipping and the fluctuating incidents that had happened recently in the District. Enquiries were also made in regards to the abuse of drivers, and the officer detailed several incidents where action had been taken by the Authority.

The Chair, on behalf of the Committee, thanked the Joint Streetscene and Waste Services Manager for attending the meeting.

RESOLVED – That the update be noted.

592 Additional Urgent Items (if any)

There were no urgent items to be discussed at this meeting.

593 Date of Next Meeting

The date for the next meeting of the Communities Scrutiny Committee would be confirmed once the Council's Calendar of Meetings Schedule for the 2019/2020 municipal year was finalised.

Terms of Reference

5.3 Scrutiny Committees

- (a) Within their themed areas, all *Scrutiny Committees* will:-
- (i) review decisions made by and the performance of the *Council Meeting*, the *Cabinet*, committees and *Officers* both in relation to individual decisions and over time (but not including *Regulatory Decisions*)
 - (ii) review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas
 - (iii) question members of the *Cabinet* and *Officers* about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions (but not including *Regulatory Decisions*)
 - (iv) make recommendations to the *Council Meeting* and/or *Cabinet* arising from work undertaken by a *Scrutiny Committee*
 - (v) review the performance of other public bodies in the area and invite reports from them by asking them to address the *Scrutiny Committee* about their activities and performance
 - (vi) question and gather evidence from any person with their consent
 - (vii) collaborate with other *Scrutiny Committees* and other bodies carrying out similar functions outside the Council
 - (viii) report to the Council meeting annually on the scrutiny function and their work
 - (ix) exercise functions relating to call in and Councillor Call for Action.

(b) Growth Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Local Enterprise Partnership and Combined Authorities
- Business/Economy
- Economic Development
- Regeneration

- Asset Management
- Planning
- Tourism
- Partnerships
- Strategic Housing – Housing Strategy

(c) Communities Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Statutory Crime and Disorder responsibility
- Community Safety
- Leisure
- Health and Well being
- Street Scene
- Environment Health (including Licensing)
- Inclusion
- Equality
- Housing Management
- Emergency planning
- Estates and property

(d) Organisation Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Services:
 - Audit
 - Communication and Consultation
 - Customer Services
 - Finance
 - Governance
 - Human Resources
 - ICT
 - Legal
 - Procurement
 - Revenue and Benefits
 - Scrutiny
 - Strategy and Performance
- Shared Services
- Commissioning /De Commissioning Services
- Self Regulation

- Transformation Programme
- Employees

(e) Audit and Corporate Governance Scrutiny Committee

The committee will:-

- (i) consider the Internal Audit annual report and opinion, and a summary of Internal Audit activity (actual and proposed) and the level of assurance it can give over the Council's corporate governance arrangements
- (ii) consider summaries of specific Internal Audit reports as requested
- (iii) consider reports dealing with the management and performance of the providers of Internal Audit Services
- (iv) consider a report from Internal Audit on agreed recommendations not implemented within a reasonable timescale
- (v) consider the External Auditor's Management Letter, relevant reports, and the report to those charged with governance
- (vi) consider specific reports as agreed with the External Auditor
- (vii) comment on the scope and depth of external audit work to ensure it gives value for money
- (viii) liaise with the Audit Commission over the appointment of the Council's external auditor
- (ix) commission work from Internal and External Audit as necessary
- (x) maintain an overview of the *Contract Rules*, and *Finance Rules*
- (xi) review any issue referred to it by the *Chief Executive*, a *Director*, the *Monitoring Officer*, the Chief Finance Officer or the *Council Meeting*, a committee or the *Cabinet*
- (xii) monitor the effective development and operation of risk management and corporate governance in the Council
- (xiii) monitor the Council's anti fraud and corruption strategy

- (xiv) oversee the production of the Council's Statement on Internal Control and recommend its adoption
- (xv) oversee the Council's arrangements for corporate governance and agree necessary actions to ensure compliance with best practice
- (xvi) oversee the Council's compliance with its own and other published standards and control
- (xvii) approve the Council's audited Annual Statement of Accounts
- (xviii) review the annual statement of accounts, specifically to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the *Council Meeting*
- (xix) consider the External Auditor's report to those charged with governance on issues arising from the audit of the accounts

5.4 **Issues falling within the functions of two or more Scrutiny Committees**

Any Committee may consider matters that are important to the Health and Well Being of residents within North East Derbyshire.

Where a particular issue could fall within the functions of two or more Scrutiny Committees the Chairs of the relevant Scrutiny Committees, following consultation with the Overview and Scrutiny Manager, will agree which Scrutiny Committee will consider the matter.



Residents' Parking

**Victoria Vernon
Tracy Buckland**

Known Parking Issues



Overrun (Refuse vehicles) – North Crescent, Killamarsh; Broom Drive, Grassmoor; Springfield Road, Barlow

Parking on verges – Reynard Crescent, Renishaw; Church Road, Clay Cross

Parking on open spaces – Hardhurst Road, Unstone; High Road, Holmewood.

Lack of on street space – Lilac Close, Heath; Back Croft, Danesmoor; Castle Hill, Eckington.

Lack of off street space – Civic Centre, Dronfield; Eckington Sports Centre, Eckington

Parking areas – Wren Park Close, Ridgeway; Queenswood, Tupton; Adlington Avenue, Wingerworth.

Solutions & Constraints

Vehicle Overrun

Strengthening works and increased parking

E.g. Holmesfield, Park Rise
Pilsley, Padley Wood Road

- Cost
- Appropriate space/Land ownership
- Services

Parking on Open Spaces

Provide parking spaces on open space

- Cost
- Loss of public open space
- Services

Parking on Verges

Bollards or Road widening

- Bollards would reduce parking whilst protecting the verge
- Road widening – Highway Authority function

Lack of on Street Space

Provide extra bays

E.g. Alma Road, North Wingfield

- Cost
- Appropriate space/Land ownership

Repurpose unused Garage sites

Eg. Great Croft, Dronfield

- Often sold for housing
- Upgrade costs

Solutions & Constraints

Off Street Parking

Extension of car park

E.g. Eckington Pool Car Park

- Planning constraints
 - Cost
- NEDDC owned land
 - Access

Appropriate Parking Use

Parking review

E.g. Dronfield

- Publicity
- Limited scope
- Officer time

Enforcement

Charges

Parking Areas

Used by non-residents

Signage

- Not enforceable

Allocation of spaces

- Space may be claimed as part of RTB
- Not enforceable

Draft

COMMUNITIES SCRUTINY WORK PROGRAMME 2019/20
Friday at 1:00pm

Chair: Cll Kevin Tait Vice Chair: Cll Oscar Gomez-Reaney

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
7th June, 2019	Remit of the Committee		<ul style="list-style-type: none">• Briefing on Scrutiny :<ul style="list-style-type: none">- setting the scene- the terms of reference for the Committee- How the Committee operates, ways of working– Discussion	Sue Veerman -Overview and Scrutiny Manager/Committee Members
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none">• To consider the Committees topic for a Scrutiny review• Consider what we want to look at• Consider stakeholders who we want to see	Committee Members <ul style="list-style-type: none">• Decision at Council on resident car parking review topic Officers to be present to provide background Further topic for discussion <ul style="list-style-type: none">• Health & Wellbeing and Child Obesity Officers to be present to provide background

	Draft Work Programme		<ul style="list-style-type: none"> To consider the draft work programme for the year and any suggested items for inclusion 	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman- Overview and Scrutiny Manager
12th July, 2019	Scrutiny Review	Review	<ul style="list-style-type: none"> Scene setting for Review 	Lead Officer
	Scrutiny Review	Review	<ul style="list-style-type: none"> Approval of Project Plan and timetable Drafting of questions 	Committee Committee
	Universal Credit	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider a presentation from Derbyshire County Council on the impacts of Universal Credit 	Carmel Reilly, Welfare Rights Officer to be invited Committee to decide
	Universal Credit	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider Universal Credit with a representative from the DUP 	Angela Stansfield – Employer and Partnership Manager - Department for Work and Pensions – to be invited Committee to decide
	Action plan – lead officer response	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider progress against the action plan – Scrutiny Review of Domestic Abuse 	Karen Hanson – Strategic Director Place
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman Overview and Scrutiny Manager

	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	Sue Veerman Overview and Scrutiny Manager
13th September, 2019			<ul style="list-style-type: none"> Interviews <ul style="list-style-type: none"> ➤ 1:00 pm - ➤ 1:30 pm - ➤ 2:00 pm - ➤ 2:30 pm - 	
	Previous Scrutiny Review	Monitor	<ul style="list-style-type: none"> To consider Cabinets response to the Scrutiny Review of Homelessness – action plan - tbc 	
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	Sue Veerman -Overview and Scrutiny Manager
22nd November, 2019	Scrutiny Review	Review	<ul style="list-style-type: none"> Interviews <ul style="list-style-type: none"> ➤ 1:00 pm - ➤ 1:30 pm - ➤ 2:00 pm - ➤ 2:30 pm - 	
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman Overview and Scrutiny Manager

	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	Sue Veerman Overview and Scrutiny Manager
17 th January, 2020	Scrutiny Review	Review	<ul style="list-style-type: none"> Interviews: <ul style="list-style-type: none"> ➤ 1:00 pm - ➤ 1:30 pm - ➤ 2:00 pm - 	
	Action plan - lead officer response	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider progress against the action plan -Scrutiny Review of Domestic Abuse 	Karen Hanson – Strategic Director Place
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committee's Work Programme 	Sue Veerman - Overview and Scrutiny Manager
28 th February, 2019	Scrutiny Review	Review	<ul style="list-style-type: none"> Triangulation of evidence – Scrutiny Review 	Members
	Update on: Universal Credit including Revenues and Benefits	monitor and challenge	<ul style="list-style-type: none"> To consider further the impact of the introduction of Universal Credit – Internal Officers 	Andrew Gascoigne – Revenues and Benefits Manager - Steve Lee. Strategic Partnership Co-ordinator Committee to decide

	Financial Inclusion Activities	monitor and challenge	<ul style="list-style-type: none"> Update from the Partnership Team on their work in support of Financial Inclusion 	Steve Lee -Partnership Co-Ordinator
	Previous Scrutiny Review	monitor	<ul style="list-style-type: none"> To consider progress against the action plan – Scrutiny Review of Homelessness 	Lee Pepper – Housing Options Team Leader – Sign Off
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider whether the Committees' work programme has been completed at year end 	Sue Veerman - Overview and Scrutiny Manager
15th May, 2020	Community Safety Partnership	Review	<ul style="list-style-type: none"> To consider the work of the Partnership for the year against the partnership plan 	Faye Green – Community Safety Partnership Manager
	Healthy North East Derbyshire	monitor and challenge	<ul style="list-style-type: none"> To consider progress on the Healthy North East Derbyshire Approach 	Tris Burdett Partnership Officer
	Street scene	monitor and challenge	<ul style="list-style-type: none"> To consider the services performance including recycling 	Steve Brunt, HOS - Street scene
	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> To agree the draft report for Scrutiny Review 	Committee Members
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> To monitor the implementation of previous committee and review recommendations 	Sue Veerman - Overview and Scrutiny Manager

	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committee's Work Programme 	Sue Veerman - Overview and Scrutiny Manager

Committee to decide

Consultation:

Various Licensing Policies currently being reviewed – Committee to decide which, if any they wish to be consulted on.

Items requested last year:

One Public Estate update

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 7 May 2019

Issue No: 85

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Cabinet or an officer under delegated powers.

Preparation of the list helps Cabinet to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Corporate Governance and Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.ne-derbyshire.gov.uk. The Cabinet is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at the District Council Offices and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Cabinet Portfolio responsibilities are as follows:

- Portfolio Holder for Commercial Property and Assets
- Portfolio Holder for Corporate Strategy and Transformation
- Portfolio Holder for Environment
- Portfolio Holder for Housing Strategy
- Portfolio Holder for Finance
- Portfolio Holder for Partnerships, Health and Wellbeing
- Portfolio Holder for Corporate Governance

The Cabinet agenda and reports are available for inspection by the public five clear days prior to the meeting of the Cabinet. The papers can be seen at the District Council Offices at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Cabinet and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Cabinet are open to the public and usually take place in the Committee Rooms at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance and Monitoring Officer about any particular item being considered in the private session of the meeting.

The list does not detail all decisions which have to be taken by the Cabinet, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £100,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £100,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £250,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £250,000 or more

- (3) Be significant in terms of its effect on communities living or working in an area comprising two or more wards in the District.

The dates for the meetings of Cabinet in 2019/2020 are as follows:

2019 - 13 June	2020 - 9 January
11 July	13 February
5 September	12 March
3 October	9 April
7 November	7 May
5 December	28 May

The Council hereby gives notice of its intention to make the following Key Decisions:

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p>Medium Term Financial Plan</p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery, together with any implications this may have for the Council's staffing establishment.</p>	Cabinet	June 2019	Report of Portfolio Holder for Finance.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraphs 1, 3 and 4 of Schedule 12A to the Local Government Act 1972 (as amended)
<p>Medium Term Financial Plan</p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery.</p>	Cabinet	June 2019	Report of Portfolio Holder for Finance.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Public

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p>Land Sales</p> <p>To consider offer(s) to sell Council owned General Fund land.</p>	Cabinet	June 2019	Report of Portfolio Holder for Commercial Property & Assets	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<p>Proposed Disposal of Five Properties on Whiteleas Avenue, North Wingfield</p> <p>To advise Cabinet on the details of the proposal to dispose of five non-traditional homes at Whiteleas Avenue, North Wingfield.</p>	Cabinet	June 2019	Joint Report of Portfolio Holder for Finance Portfolio Holder for Housing Strategy.	Yes – likely to result in the Council making Capital Income of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p>Manor Farm – Investment Report</p> <p>To seek approval to invest shareholder equity and make available a commercial loan to fund the development of Manor Farm Dronfield.</p>	Cabinet	June 2019	Report of Portfolio Holder for Commercial Property & Assets.	Yes – likely to result in the Council making Revenue Savings of £100,000 or more or making Capital Income of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).

SCHEDULE

SCHEDULE 12A

ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
 2. Information which is likely to reveal the identity of an individual.
 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
 6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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